

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 3 March 2016 at 2.00 pm
Meeting Rooms 1 & 2, County Hall, New Road, Oxford



Peter G. Clark
Head of Paid Service

February 2016

Contact Officer: **Julie Dean, Tel: (01865) 815322**
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Membership

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

Board Members:

Councillor Anna Badcock (South Oxfordshire District Council)	Vice Chairman, Health Improvement Partnership Board
Eddie Duller OBE	Chairman, Healthwatch Oxfordshire
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health
John Jackson	Director for Adult Social Services
Jim Leivers	Director for Children's Services
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Interim Director of Commissioning Operations (South Central)
Councillor Melinda Tilley (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Ed Turner (Oxford City Council)	Chairman, Health Improvement Partnership Board

In Attendance: Peter Clark, Head of Paid Service, OCC
David Smith, Chief Executive, OCCG

Notes: • **Date of next meeting: 14 July 2016**

County Hall, New Road, Oxford, OX1 1ND

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Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting**

To approve the Note of Decisions of the meeting held on 5 November 2015 (HBW5) and to receive information arising from them.

6. **Performance Report for 2015/16 Quarter 3**

2:05
15 minutes

Persons Responsible: Director of Public Health, Director for Social Services and Director for Children's Services, OCC; Chief Executive, OCCG

Person coordinating reports: Director of Public Health

There will be a review of current performance during Quarter 3 on all outcomes in the Joint Health & Wellbeing Strategy (HWB6).

Action Required: to note the report.

7. **Joint Strategic Needs Assessment (JSNA) - Annual Report**

2:20
25 mins

Persons responsible: Director of Public Health
Persons giving report: Director of Public Health and John Courable, Research & Intelligence Manager, OCC

To consider the annual report (HWB7) on trends in local data which impact on health and wellbeing.

Action Required: to accept the draft annual JSNA report.

8. Devolution for Oxfordshire

2:45

25 minutes

Person(s) responsible: Head of Paid Service and Leader of the Council, OCC; Chief Executive and Clinical Chair, OCCG

Persons giving report: Chairman of HWB, Chief Executive, OCCG, Head of Paid Service and Director of Public Health, OCC

There will be an oral update on discussions and proposed process.

9. Health Inequalities Commission - Update and Plan

3:10

10 minutes

Person responsible: Clinical Chair, OCCG

Person giving report: Clinical Chair, OCCG

A briefing on the Oxfordshire Health Inequalities Commission 'Calls for Evidence' is attached at **HWB9**. Dr Joe McManners, Clinical Chair, OCCG will give an oral update on the first public session of the Commission which took place on Friday 26 February.

10. Personal Health Budget Local Offer and Roll-Out Plan

3:20

10 minutes

Person responsible: Chief Executive, OCCG

Person giving report: Chief Executive, OCCG

A report is attached at **HWB10**.

11. Oxfordshire's Sustainability Transformation Plan 2016/17, Better Care Fund and OCCG's 2016/17 Operational Plan

3:30

20 minutes

Persons responsible: OCCG and OCC

Person giving report: Director for Adult Social Services, OCC & Director of Strategy & Transformation, OCCG

A combined paper is attached at **HWB11** outlining current plans and giving an update on progress.

12. Closer to Home - Health and Care Strategy and Transformation Board update

3:50

30 minutes

Persons responsible: OCCG and OCC

Person giving report: Director for Adult Social Services, OCC

The Strategy will be presented (**HWB12**).

There will also be a presentation given by the Chief Executives of Oxford Health and the OCCG, updating the Board on work being undertaken by the Transformation Board.

13. Healthwatch Oxfordshire - Update

4:20

10 minutes

Person responsible: Healthwatch Oxfordshire (HWO)

Person giving report: Chairman, HWO

There will be a general update on HWO activities by Eddie Duller, OBE, Chairman of HWO (**HWB13**).

14. Shared Working Protocol with Safeguarding Boards

4:30

10 minutes

Persons Responsible: Key Partnership Heads, Independent Chairs of Safeguarding Boards, Head of Paid Service, OCC

Person giving report: Head of Paid Service, OCC

A protocol setting out a framework within which the Oxfordshire Health & Wellbeing Board, Oxfordshire Safeguarding Children's Board, Oxfordshire Safeguarding Adults Board, Oxfordshire Safer Communities Partnership and Oxfordshire's Community Safety Partnerships will work together to safeguard and promote the welfare of people living in Oxfordshire. It outlines their distinct roles, responsibilities and governance arrangements and refers to their relationship with other partnership forums in Oxfordshire.

The attached draft protocol (**HWB14**) has been developed in response to concerns raised in the Serious Case Review for Children A-F about unclear governance arrangements and lines of accountability.

Action Required: to discuss and comment on this document and to agree it in principle. A final version will be approved when all other relevant

Boards/Partnerships have had the opportunity to review it.

15. Reports from Children's Trust, Joint Management Group & Health Improvement Board

4.40

10 minutes

Attached are written reports on activities since the last Health & Wellbeing Board meeting in November (**HWB15**) from:

- Children's Trust
- Older People Joint Management Group
- Health Improvement Partnership Board

Action Required: to receive the reports.

16. PAPERS FOR INFORMATION ONLY

The following papers are attached for the information of Board members at **HWB16**:

- Communications received by the Chairman – November 2015 to February 2016

4:50 Close of Meeting